1-3 Testing guide

Necessary testing for each page of Online Assessment Wizard

- 1. Test each hyperlink to make sure it works and it accurate (does it link where it is supposed to)
- 2. Read all text for typos
- 3. Click on each of the instruction bars to make sure it works and read the text to make sure it is accurate with no typos.

Login Page

- 1. Test the Password reminder function
- 2. test the register function
- 3. Check the non-ssl server login
- 4. Enter Login information and State
- 5. Login

Class listing page

- 1. Attempt to change testing date
- 2. Try adding a student
 - a. transfer a student
 - b. manually enter a student
- 3. Remove a student
- 4. Test all links on the right
- 5. Manually enter a student's scores
- 6. Select a student
- 7. Click the Online Assessment Wizard

Assessment summary page

- 1. If student had been given scores before verify that the scores are there and accurately shown
- 2. If student was not assigned scores, verify that required non-administered items are highlighted in red.
- 3. Test the links
- 4. test the FAO
- 5. Test the navigation drop down menu.
- 6. Click Begin Assessment

Spelling Inventory

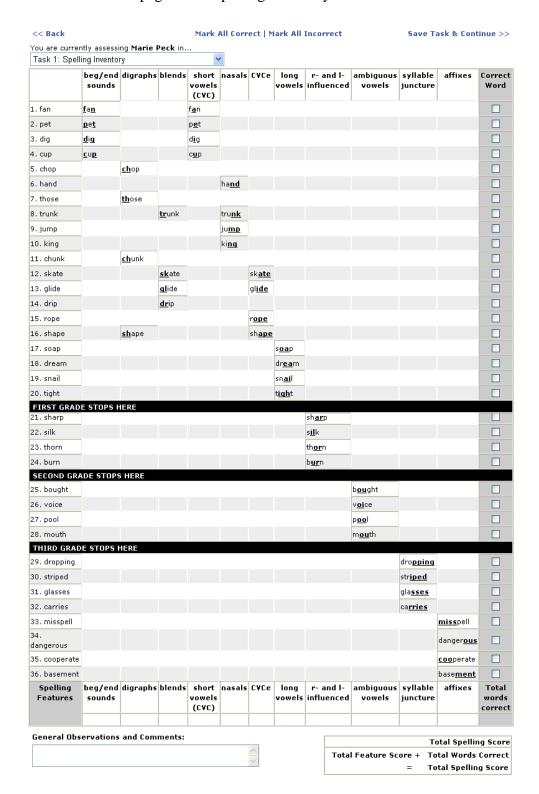
1. When you begin the assessment wizard you should be one the spelling inventory. Which the first page resembles this:



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- 2. Test all the links.
- 3. Test all the yellow bars on the side and review them for typos.
- 4. click continue

5. The assessment page of the spelling inventory should look like this:

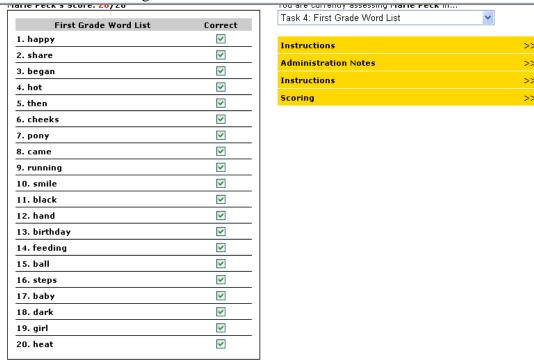


- 6. Click on each spelling feature for each word.
- 7. Verify that the count increases for the spelling feature

- 8. Click on word correct box
- 9. verify that all spelling feature boxes get highlighted
- 10. Verify the count at the bottom of the page.
- 11. Unclick a spelling feature of a word that had been checked as correct. Verify that the correct check mark is removed and the count fixed.
- 12. Test the mark all correct/all incorrect links
- 13. Try typing into the comment box
- 14. Click Save and Continue
- 15. Should be taken to the grade level wordlist (ie. first for first grade class)

Word List

1. Should be taken to the grade level word list which looks like this:



General Observations and Comments:

- 2. Test the yellow bars and read instructions for typos.
- 3. click on each box and verify that the score increases.
- 4. Click on each box a second time and verify that the score decreases.
- 5. Test the mark all correct/incorrect
- 6. click save and continue
- 7. If the student gets less than fifteen correct the wizard will go to the previous grade level. If more than 15 the wizard will go to the next grade level
- 8. Test each word list the same way.

Passages

1. Review the instructions page:



- 2. Verify that the instructions are clear and no typos are present.
- 3. Click continue
- Read each passage comparing to the print manual. Make sure that the words are correct and looks exactly the way it looks in the Administration and Scoring Manual.
- 5. Click each word and try each type of correction.
- 6. Verify that the errors are counted in the far right column and that the errors are totaled corrected at the bottom.
- 7. Test the stop watch feature to make sure it works when you click go and stops when you click stop.
- 8. Select a fluency rating, verify that the fluency ratings are accurate with no typos.
- 9. Try all links including reset clock and mark all correct
- 10. Click save and continue
- 11. Repeat for all the passages

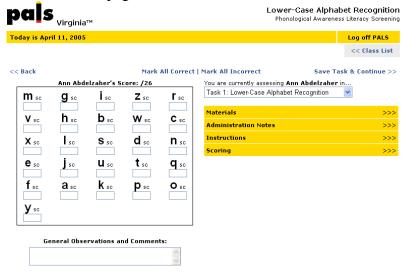
Comprehension Questions

- 1. Comprehension questions begin with the Primer passage and continue through the last passage
- 2. These are optional to the assessment
- 3. Test all links including mark all correct and incorrect.
- 4. Correct answers should be highlighted in Yellow and incorrect in red.
- 5. Correct answers should increase the students scores by one incorrect should not change the score
- 6. Verify that the text is correct.
- 7. Verify that only one radio button can be highlighted to a time.
- 8. Click save and continue

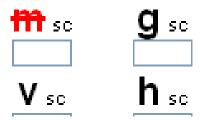
Lower-Case Alphabet Recognition

- 1. After the passages this should be the next task you are brought to..
- 2. Verify that the correct version of lower-case alphabet recognition is showing as shown in the print manual.

3. The assessment page should look like this:



- 4. Test the Mark all correct and all incorrect links
- 5. Test all the yellow bars on the side and review them for typos.
- 6. Verify that the score changes accordingly
- 7. Click on a letter, it should get a red strikethrough

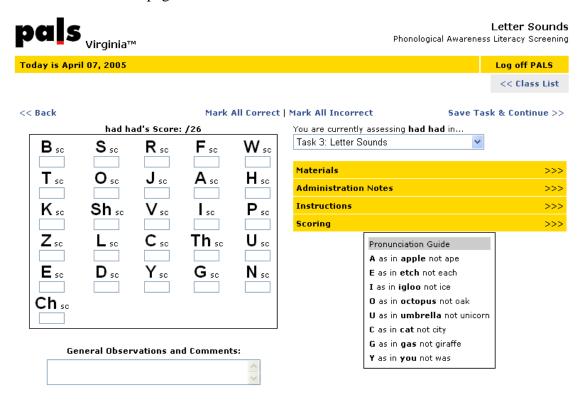


- 8. Try typing a letter in the box below the letter.
- 9. Click the letter again and both the information in the box and the strikethrough should disappear
- 10. Try just typing something in the box below a letter. The letter should get a strikethrough when you click off the letter.
- 11. Each red letter should remove a point from the total score. For example if a student misses 4 letters the score should read 22/26
- 12. Click the sc next to the red letter. This should highlight the SC in yellow and remove the strikethrough. It should also give a point back to the score.
- 13. Click Save and Continue:

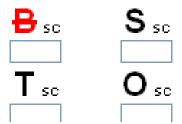
Letter Sounds

- 1. By clicking Save and Continue you should have been brought to this task.
- 2. Verify that the correct letter sound assessment is showing compared to the print manual.

3. The assessment page should look like this:



- 4. Test the Mark all correct and all incorrect links
- 5. Test all the yellow bars on the side and review them for typos.
- 6. Verify that the score changes accordingly
- 7. Click on a letter, it should get a red strikethrough

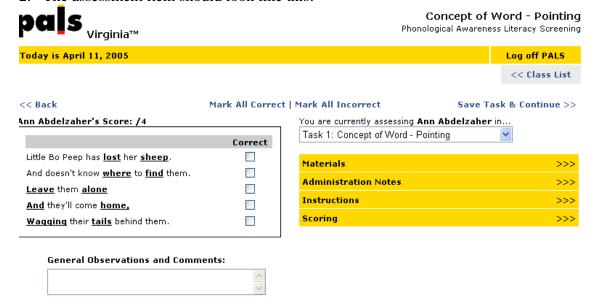


- 8. Try typing a letter in the box below the letter.
- 9. Click the letter again and both the information in the box and the strikethrough should disappear
- 10. Try just typing something in the box below a letter. The letter should get a strikethrough when you click off the letter.
- 11. Each red letter should remove a point from the total score. For example if a student misses 4 letters the score should read 22/26
- 12. Click the sc next to the red letter. This should highlight the SC in yellow and remove the strikethrough. It should also give a point back to the score.

13. Click Save and Continue

Concept of Word

- 1. There are no practice items for this task.
- 2. The assessment item should look like this:

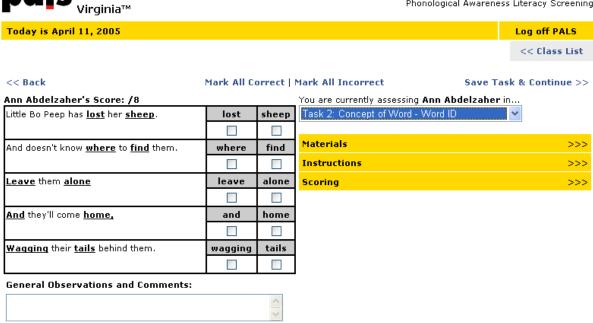


- 3. Test the items by clicking on a box. Clicking a box should increase the score by one clicking a second time will remove the check and reduce the score.
- 4. Check all links on page and read the instructions for typos.
- 5. Click Save and continue

COW-Word ID

1. This is the task following the COW pointing.

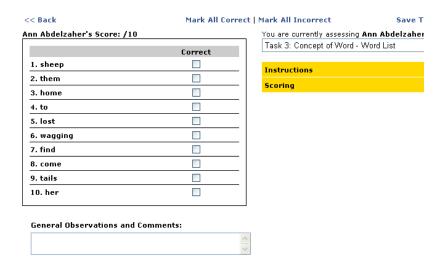




- 2. Read all the text and compare it to the print manual. Make sure there are no typos and the special formatting is correct.
- 3. Test the items by clicking on a box. Clicking a box should increase the score by one clicking a second time will remove the check and reduce the score.
- 4. Check all links on page and read the instructions for typos.
- 5. Click Save and continue

Cow Word List

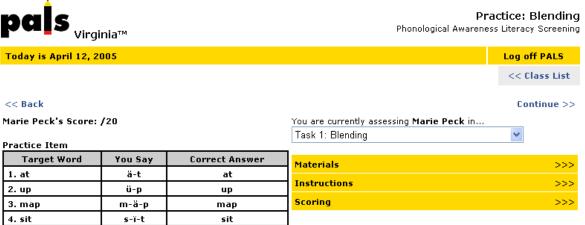
- 1. There are no practice items for this task.
- 2. The assessment item should look like this:



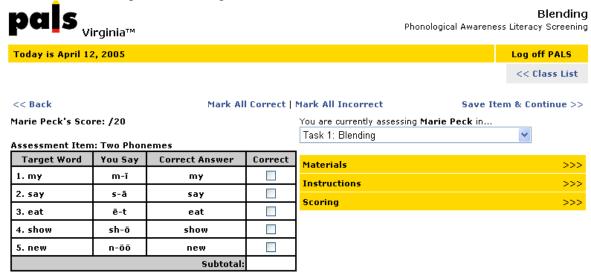
- 3. Test the items by clicking on a box. Clicking a box should increase the score by one clicking a second time will remove the check and reduce the score.
- 4. Check all links on page and read the instructions for typos.
- 5. Click Save and continue

Blending

1. By clicking Save and continue you should have been brought to the practice item for Blending.

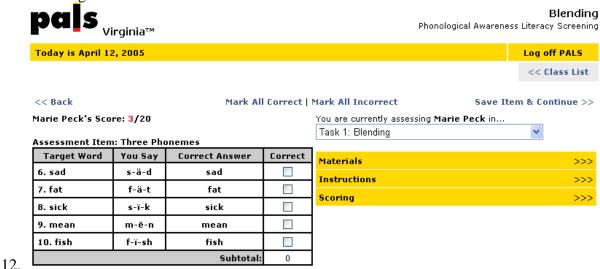


- 2. Test all links and verify the content of the yellow instruction bars.
- 3. click continue
- 4. Each assessment item should look like this and match the Scoring and Administration guide for that grade level:



6. Test the items by clicking on a box. Clicking a box should increase the score by one clicking a second time will remove the check and reduce the score.

- 7. The subtotal on each screening task should be shown in the bottom line of the chart.
- 8. Check all links on page and read the instructions for typos.
- 9. Click Save and continue
- 10. When you click Save and continue you will be brought to the second the screening item
- 11. Each subsequent screening item (chart) will add onto the score from the previous item. For example in the First grade assessment this would be the second screening item:

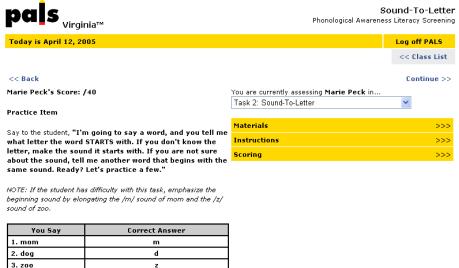


This will be checked the same way as the previous page with the exception that the score should include the subtotal of the previous item.

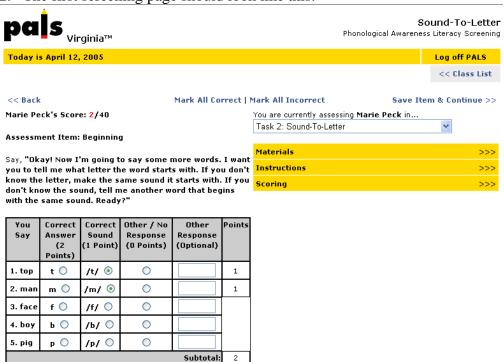
- 13. Continue through each of the items and verify that the total score reflects the subtotals from each item.
- 14. After the last screening item click Save and Continue

Sound-to-letter

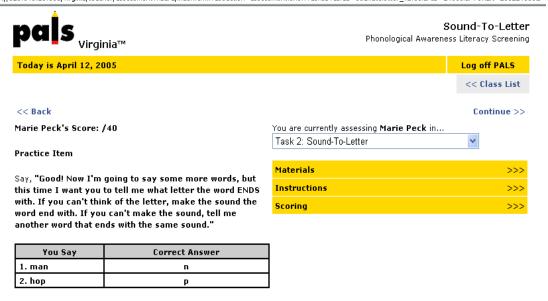
1. After blending you should be brought to the Sound-to-Letter practice item



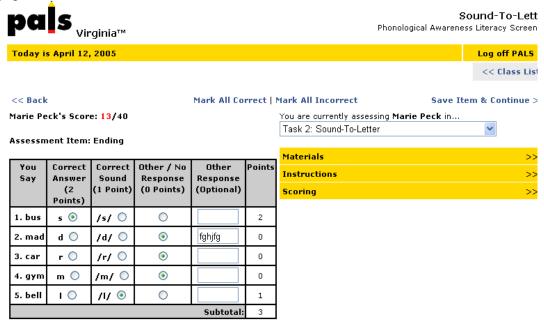
2. The first screening page should look like this:



- 3. Test each radio button to be sure that the appropriate score is added to the points column, the subtotal and the score at the top of the screen.
- 4. Only one radio button can be selected per word.
- 5. Test the text box for other responses to make sure you can type in it. If you type in the box the other/no response button should get selected automatically and no points are awarded.
- 6. Test all links and read the instructions for accuracy.
- 7. The mark all correct/incorrect should only mark that screening item incorrect or correct.
- 8. Click save item and continue.
- 9. You should be brought to a second practice item



- 10. Review the text and instructions for accuracy
- 11. Click continue
- 12. Score from previous screening item should be shown in the score on the top of the page.



- 13. After each screening item you have a practice item.
- 14. Each screening item should include the score from the previous screening item. Score is cumulative.
- 15. The mark all correct/incorrect should only mark that screening item incorrect or correct.

Assessment Summary

1. When you click save and continue on the last item in Nursery Rhyme Awareness or you return to the Online Assessment Wizard later you should see the assessment summary page.

Marie Peck Assessment Summary	Score/Max	Mark All Correct
Entry Level: Word Knowledge		
Task 1: Spelling Inventory	48 / 80	
Task 2: Preprimer Word List	/ 20	
Task 3: Primer Word List	20 / 20	
Task 4: First Grade Word List	20 / 20	
Task 5: Second Grade Word List	20 / 20	
Task 6: Third Grade Word List	20 / 20	
Task 7: Fourth Grade Word List	20 / 20	
Task 8: Fifth Grade Word List	20 / 20	
Task 9: Sixth Grade Word List	20 / 20	
Level A: Oral Reading in Context		
Task 1: Breakfast	6 / 15	
Task 2: Sam and Tom Task 3: Time for Dinner	17 / 35 / 45	
Task 4: Making Soup	/ 45 / 66	
Task 5: A Bear Cub in Spring	/ 120	
Task 6: Comprehension: A Bear Cub in Spring	/6	
Task 7: Where do animals live?	/ 137	
Task 8: Comprehension: Where do Animals Live?	-	
Task 9: Nature's Magician	/ 198	
Task 10: Comprehension: Nature's Magician	/6	
Task 11: The world of birds Task 12: Comprehension: The World of Birds	/ 231 / 6	
Task 13: Animals of the Night	/ 289	
Task 14: Comprehension: Animals of the Night	/ 6	
Task 15: Fossils	/ 286	
Task 16: Comprehension: Fossils	/6	
Task 17: Sloth for a Day	/ 298	
Task 18: Comprehension: Sloth for a Day	/ 6	
Level B: Alphabetics		
Task 1: Lower-Case Alphabet Recognition	/ 26	
Task 2: Letter Sounds	/ 26	
Task 3: Concept of Word - Pointing	/ 4	
Task 4: Concept of Word - Word ID	/ 8	
Task 5: Concept of Word - Word List	/ 10	
Level C: Phonemic Awareness		
Task 1: Blending	13 / 20	
Task 2: Sound-To-Letter	33 / 40	
	(Submit

Frequently Asked Questions

2. Assessments that are required (see manual) should be highlighted in red if they have not been administered or scored.

- 3. Scores should appear for the items that have been administered.
- 4. Test the mark all correct feature by clicking a check box and submit.
- 5. Test all the links
- 6. Try changing the student's information.